

STAR Form Instructions

Go to <http://coe.ksu.edu>.

(College of Education's Home Page)

Click on **Forms**.

Click on **Watch Elementary** or **Secondary STAR Form Video**.

Click on appropriate **STAR** form.

Review the information you will need to fill out the form.

Scroll to the bottom of the page - **click on continue**.

Click on **STAR Form registration guidelines** link and review.

Enter your **Student eID** and your **eID password**.

Click to **Access STAR form**.

Select the appropriate section.

Section A: Academic Information

Section B: Request Information

Section C: Personal Information

STUDENT TEACHER STATEMENT OF INTRODUCTION

Write an introduction of yourself to your cooperating teacher in which you include: a brief statement of your home and community background; the name and approximate enrollment of the high school you attended; when you decided to become a teacher and why; why you chose your teaching major; any previous experiences with children; any particular unit or activity you would like to teach if possible; your future goals or plans. Include work and travel experience and any other information you think will help your cooperating teacher to know you better.

You may want to prepare your essay prior to entering it on the computer. There is no spell check. We recommend saving your Statement of Introduction in Microsoft Word or another text format prior to copying and pasting it into your STAR form. You are limited to one page (approximately 350 words); anything beyond one page will automatically be deleted from your essay.

Read and fill out each section. There is no spell checker. Be extra careful entering data.

Review entered data and click on the **Save/Submit** button at the bottom of each form.