

Minutes Student Affairs Committee - September 3, 2009

Present: Deb Andres, Royce Ann Collins, Diane DeNoon, Judy Hughey, Ann Knackendoffel, Mechelle Martinez, Darla Stone, Valarie Zelenka,
Absent: Bob Shoop

1. Approval of minutes from May 7, 2009 meeting

Judy moved to approve the minutes from the May meeting; Diane seconded the motion; Motion passed, minutes approved.

2. Old business

Welcome back!

Committee missing an undergraduate student representative. Darla Stone will find a new student on education council to fill this position by the next meeting.

Per the May meeting, the committee was concerned about the number of hours that students are working, number of service hours and professional responsibilities that are required by the COE. Ann distributed a draft survey which was discussed. The purpose of the survey 1) to find out the number of hours students are working and have other commitments, 2) find out ways to communicate with the students concerning professional development and service opportunities, and 3) opportune times for students to participate in these activities (e.g. evening, afternoon, or lunch hour). A subcommittee was formed to work on the survey; members include Ann, Judy, Darla, and Mechelle.

All seemed to go well with the Spring Commencement awards and receptions.

3. New business

H1N1 Flu Concerns - Procedures were distributed to all faculty members in the past two weeks. Concern expressed over students being penalized for missing class sessions. The procedures specifically ask that instructors not penalize students for absences. It is best for the students to not be present if they truly are ill. We should remind our departments and add another reminder at Faculty Assembly.

Education Symposium, October 15, 2009 - Registrations will be processed by the Dean's office the last of September.

Distinguished Cooperating Teacher Award - Diane DeNoon - No applicants received to date. The deadline has been extended. This award is given at the Education Symposium. The nominations are made by Spring 2009 student teachers. The timing is after students have graduated, which makes it difficult. Students were reminded during the spring semester. Flyers will be posted and previous student teachers will be notified via email again.

Outstanding Undergraduate Student Awards - Deb Andres- She shared concerns expressed by Associate Dean Wissman concerning the award procedures. The committee considered the recommendations to weight the criteria, opening the award to self-nominations and student nominations, and soliciting nominations earlier in the semester. The committee decided to keep the procedures in place and concluded that faculty were the most qualified to make nominations, it is difficult to obtain names of students graduating any earlier than

March, and the current criteria allows for a mix of secondary and elementary as well as traditional and nontraditional students.

Outstanding Graduate Student Award -Royce Ann Collins- No report

Outstanding Future Teacher Award -Michelle Martinez- No report

Outstanding Graduate Teaching Assistant Award -Valerie Zelenka - not awarded until Spring semester.

COE Graduate Student Organization - Valerie Zelenka- No report

Education Council -No report

Graduate Student Graduate Brunch - Ann Knackendoffel - December 11, 2009 - MCC

4. Other

Concern was expressed about timelines of departments in notifying students of remediation issues. An incident from the spring semester was discussed. The Student Affairs Committee will continue to discuss this issue throughout the next few meetings to gain clarity if a procedure should be recommended to all departments. We need to continually inform students that this committee has a student advocacy role.

5. Next Meeting October 1, 2009 (BH 368 - 8:30 a.m.)

Respectfully submitted by
Royce Ann Collins