

COE Executive Committee Meeting Minutes
December 9, 2008
8:30 a.m.- BH 368

Present: Dean Michael Holen, Dr. Judy Hughey, Dr. Gail Shroyer, Diane Murphy, Dr. Frank Spikes, Dr. Warren White, Dr. Trudy Salsberry, Dr. Kimberly Staples, Leah McKeeman, and Dr. Todd Goodson.

- I. Call to order at 8:45 a.m. by Dr. Hughey
- II. Dr. Hughey called for a motion to approve of the Executive Committee minutes from November. The motions was moved by Dr. Salsberry and seconded by Dr. White. Motion passed.
- III. Standing Committee Reports
 - a. Academic Affairs – No report
 - b. Faculty Affairs – No report
Faculty award applications have been distributed. The committee is also gathering information for a college specific crisis plan.
 - c. Student Affairs – Reported by Dr. Hughey
The graduate brunch will be held Friday, prior to graduate school commencement, at the Manhattan Country Club. The awardees have been notified.
 - d. Diversity for Community – No report
- IV. Other reports
 - a. Faculty Senate – Reported by Dr. Spikes
 1. Faculty Senate is discussing the number of ongoing administrative searches (including the presidential search) during this time of economic strain.
 2. Bruce Shubert has been appointed to the position of Vice President for Administration and Finance.
 3. Student Senate has proposed revisions to the faculty evaluation system. Student Senate has a concern about quality of teaching across campus. The proposal is being discussed in the Faculty Affairs Committee.
 4. The revised UGE proposal remains in the Academic Affairs Committee. Questions were raised regarding assessment issues. Dr. Cia Verschelden has been contacted to respond to the assessment questions and the committee is in the process of developing a written response.
 5. Graduate Council has proposed a graduate student grievance policy. The first reading of this policy will be presented to Faculty Senate.
 - b. Graduate Council – Reported by Dr. Shroyer
 1. The International Student Center will be closed due to a temporary move. Business needing immediate attention that requires access to student files should be processed prior to the move.

- c. EGSO – No report
- d. Library – No Report
- e. Education Council – No Report

V. New Business

The election was held for chair to Executive Committee. Dr. Salberry moved that Dr. Hughey be elected. Dr. White moved nominations cease.

VI. Dean's Report

*Dr. Marjorie Hancock will be the December commencement speaker.

*Dr. Jan Wissman will be the May commencement speaker.

*Dean Holen discussed the budget concerns and expected cuts. There is still much uncertainty regarding the decisions of the legislature and Governor.

*Dean Holen will continue to keep the College Committee on Planning updated and engaged in the process as appropriate.

*Happy Holidays!

The meeting was adjourned at 10:00 a.m. by Dr. Hughey.