

**Kansas State University  
College of Education**

**Graduate Student Travel Grants Program**

**Guidelines for Funding**

The College of Education, through the Office of Associate Dean, annually offers up to eight (8) travel grants for graduate students to present their research (or other scholarly work) at major national conferences. These travel grants are intended to serve three primary purposes: (1) to recognize and reward scholarly production generated as part of our students' graduate work; (2) to promote and showcase rigor and quality in our graduate students' academic preparation; and, (3) to increase the national recognition and reputation of the college and university.

- An applicant must be fully admitted to a graduate program in the College of Education.
- An applicant must be the primary *presenter* at a major national conference. Preference will be given to papers accepted for presentation at AERA (American Educational Research Association), ATE (Association of Teacher Educators), and AACTE (American Association of Colleges of Teacher Education). Presenters at more targeted national conferences are also eligible: e.g. NAME (National Association for Multicultural Education), NCTE (National Council for Teachers of English), NCTM (National Council for Teachers of Mathematics), IRA (International Reading Association) and conferences of similar associations.
- Successful applicants will be granted a stipend to help cover registration fees, airfare, and some portion of the cost of accommodation. The total amount of each travel grant will not exceed \$750 per person a year.
- An applicant should submit an application form, a proposal acceptance letter, and a copy of that proposal, no later than one month prior to the conference. An application form can be downloaded from the COE website.
- Applications must be submitted to the Advisor of the Education Graduate Student Organization (EGSO) who will provide a recommendation on each proposal in consultation with EGSO leadership to the Associate Dean.
- For reimbursement, an applicant must submit to the Office of Associate Dean pertinent receipts and a copy of a conference program no later than two weeks after the completion of travel.
- Students are encouraged to actively participate in the Education Graduate Student Organization to enhance communication among the college's graduate students to promote collegial habits as part of their professional preparation and to receive mentoring and collaboration predictive of success in their scholarship.